



General terms and conditions for group bookings

Number of participants

- all bookings are for 12 participants unless agreed otherwise
- for more than 12 participants per course please provide information on the size and shape of the training room, the furniture and facilities at the venue

Email to discuss numbers: info@rethinkinghealth.org.uk

Workshop prices include

- tailoring courses to your needs
- appropriate workbooks or hand-outs

If agreed prior to course, price can also include

- alternative healthy refreshment options (low caffeine drinks, fruit, etc)
- any prizes for competitions during the course
- internet support following the course
- copies of books or pamphlets relevant to that course per person/per department

Payment

- for talks and workshops our invoice is delivered prior to the start of the training and payment is due within 30 days
- late payment may incur interest at 1%/month

Cancellation

- cancellation within 35 days of delivery/start date = 20% of full cost
- cancellation within 7 days of delivery/start date = 50% of full cost
- cancellation less than 48 hours of delivery/start date = full cost

Travel expenses

- to be discussed and agreed at time of booking
(most clients agree whatever is normal within their organisation)
